

Overview

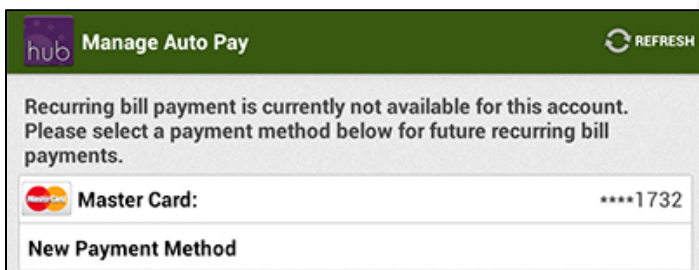
SmartHub allows you to sign up for recurring payments – meaning your bill will automatically be paid each month in full without any further action on your part. If you’d like to set up automatic payments from a bank account or card, SmartHub makes it easy to manage them from your smartphone or tablet.

Here you’ll learn to *enable, disable, and edit* recurring payments.

Enable Recurring Payments

1. Tap the **Bill & Pay** icon.
2. Tap **Recurring Payments**.

A message displays indicating that recurring bill payment is currently not available for this account. Any stored payment methods also display.



3. Select a payment method to use for future automatic payments: Stored or New.

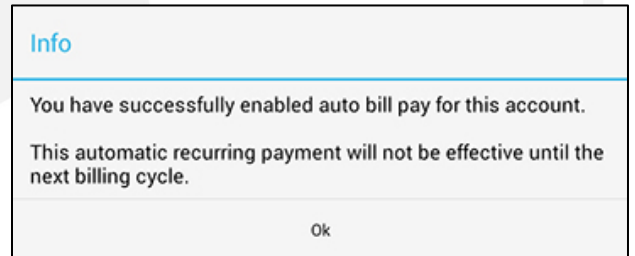
Stored Payment Method

- a. Tap the stored payment method you wish to use.

A confirmation screen appears.

- b. Review the information and tap the **Confirm** button.

A confirmation alert displays.



- c. Tap **OK**.

The Manage Auto Pay screen appears with a message indicating recurring bill payment is currently activated for this account.

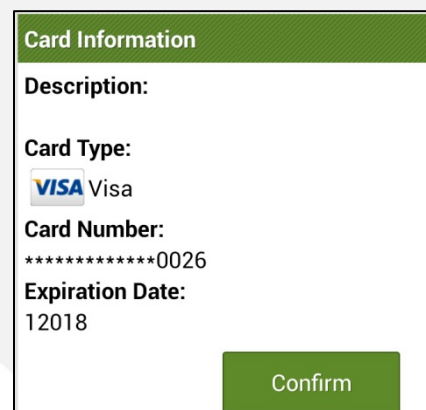
New Payment Method

- a. Tap **New Payment Method**.
- b. Select the type of payment method you wish to use: credit or debit card, checking or savings account.

A form displays asking you for information about your selected payment method.

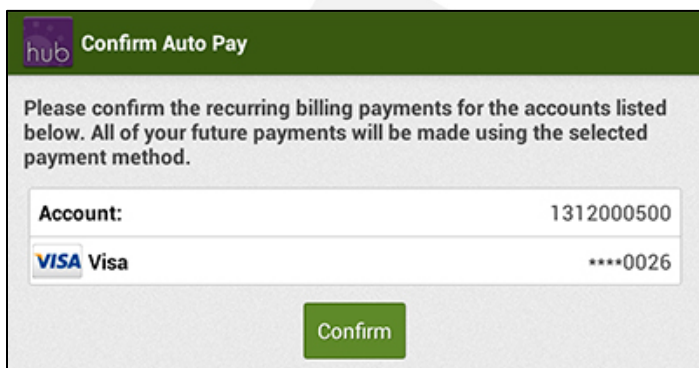
- c. Enter the required information into the form.
- d. Once satisfied with your entries, tap the **Continue** button.

A confirmation screen appears.



- e. Verify the information about your new payment method is correct, and then tap the **Confirm** button.

A confirmation screen appears, asking you to confirm your desire to establish a recurring payment with this payment method.



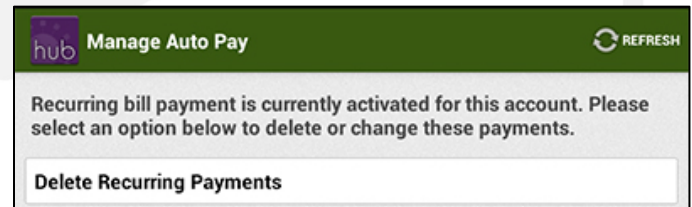
- f. Tap the **Confirm** button to enable Recurring Payments.

Your recurring payment is saved and another confirmation message appears.

- g. Tap **OK**.

The Manage Auto Pay screen appears with a message indicating your recurring payment is active along with the method of payment utilized.

The existing recurring payment method and any other stored payment methods are also displayed.

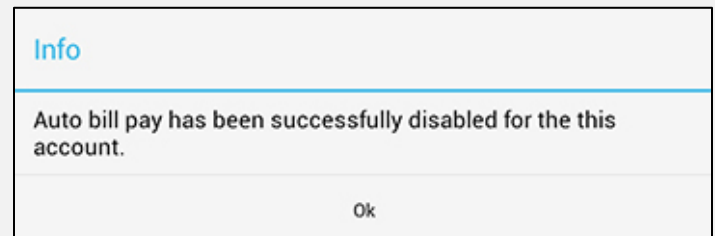


- 3. Tap **Delete Recurring Payments**.

A confirmation alert appears.

- 4. Tap **Yes** to confirm.

A confirmation alert displays, indicating auto bill pay has been disabled.



- 5. Tap **OK** to return to the Manage Auto Pay screen.

A message displays indicating that recurring bill payment is currently not available for this account. Any stored payment methods also display.

Disable Recurring Payments

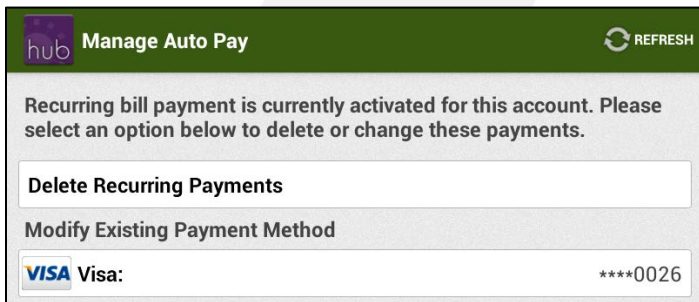
1. Tap the **Bill & Pay** icon.
2. Tap **Recurring Payments**.

A message displays indicating a recurring bill payment is currently activated for this account.

Edit Recurring Payments

1. Tap the **Bill & Pay** icon.
2. Tap **Recurring Payments**.

A message displays indicating that recurring bill payment is currently activated for this account. The existing recurring payment method and any other stored payment methods are also displayed.



3. Select a payment method to use for future automatic payments: **Stored** or **New**.

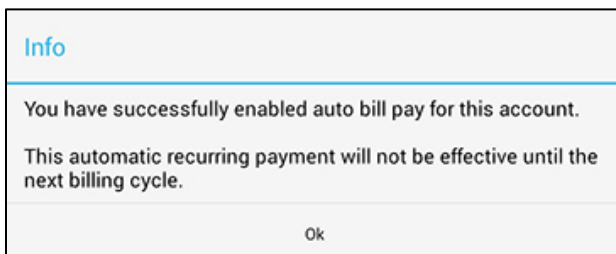
Stored Payment Method

- a. Under the **Replace Existing Payment Method** heading, tap the stored payment method you now wish to use.

A confirmation screen appears.

- b. Review the information and tap the **Confirm** button.

A confirmation alert displays.



- c. Tap **OK**.

The Manage Auto Pay screen appears with a message indicating recurring bill payment is currently activated along with the method of payment in use.

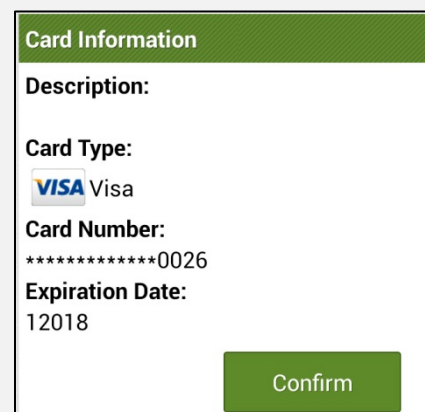
New Payment Method

- a. Tap **New Payment Method**.
- b. Select the type of payment method you wish to use: credit or debit card, checking or savings account.

A form displays asking you for information about your selected payment method.

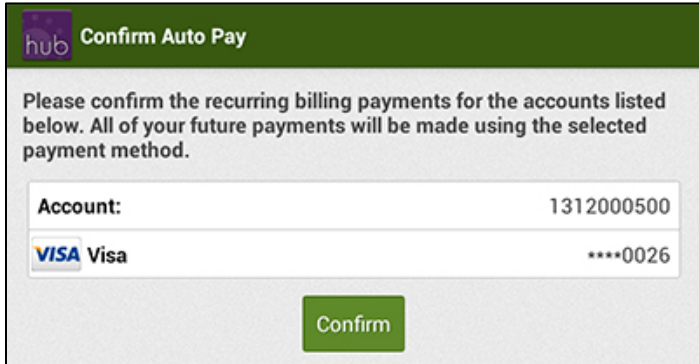
- c. Enter the required information into the form.
- d. Once satisfied with your entries, tap the **Continue** button.

A confirmation screen appears.



- e. Verify the information about your new payment method is correct, and then tap the **Confirm** button.

A confirmation screen appears, asking you to confirm your desire to establish a recurring payment with this payment method.



- f. Tap the **Confirm** button to enable Recurring Payments.

Your recurring payment is saved and another confirmation message appears.

- g. Tap **OK**.

The Manage Auto Pay screen appears with a message indicating your recurring payment is active, along with the method of payment utilized.